

JOB DESCRIPTION

BANK NURSE - PALLIATIVE CARE

REPORTS TO:	Locality Nurse Manager
LIAISES WITH:	Locality Nurse Managers, Team Members, Clinical Audit Lead, Family Support Services Manager, Professional Development Lead
TEAM LOCALITY:	Dacorum, Ridgeway, South Bucks, Wycombe - as per advertised post and as the role involves you visiting individuals in their own homes you may be required to work anywhere within the geographical areas served by the Iain Rennie Hospice at Home
HOURS:	Bank

JOB SUMMARY

The post holder is expected to contribute towards:

- The provision of a service of specialist palliative care nursing for patients and families within their own home.
- The establishment of effective working relationships with Primary Health Care teams.
- The promotion of the philosophy of the IRHH within the local community.

General

The Iain Rennie Hospice at Home (IRHH) is a registered charity offering specialist and supportive care and advice for patients with cancer and other life threatening illnesses in their homes. Founded in 1985, the IRHH pioneered the development of hospice at home services in the UK. Our community nursing service now cares for over 850 patients a year and has earned a national reputation for excellence. IRHH is continuously developing and improving its services and has ambitious plans for the future.

KEY TASKS

PROFESSIONAL / CLINICAL

- Demonstrates a consistently high standard of nursing practice.
- Shows competence in working alone with patients and their families at home, under the guidance of a Clinical Nurse Specialist.
- Maintains an approach that incorporates physical, psychological, social and spiritual aspects of care, in accordance with the IRHH philosophy.
- Maintains high standards of individualised care and bereavement support under the guidance of the Clinical Nurse specialist.
- Works effectively with community professionals, support services and members of other hospices and palliative care teams.

- Demonstrates a research based approach to nursing and participates in on-going IRHH research.
- Maintains accurate records of patient/family care.
- Attends and contributes to team/hospice meetings at the request of the Locality Nurse Manager.
- Follows all agreed procedures and statutory regulations related to the custody and administration of drugs.
- Demonstrates a willingness to occasionally share in the care of sick and bereaved children and young people.

MANAGERIAL

- Receives and shares information through effective communications with the Clinical Nurse Specialists and Locality Nurse Manager.
- Assists in maintaining patient statistics by keeping up to date patient notes and administrative records.
- Maintains records of equipment borrowed and returned.
- Contributes to the provision of a 24 hour IRHH service by informing the Locality Nurse Manager of availability to work.
- Participates in the ongoing system of Individual Performance Review.
- Practices in accordance with IRHH policy, and the NMC code of Professional Conduct.

EDUCATIONAL

- Participates in Clinical Supervision meetings with the Locality Nurse Manager.
- Demonstrates an interest in reading and updating personal knowledge of Palliative Care Nursing.

This job specification may be modified in the light of development and changing circumstances and the post holder should be prepared to undertake any further duties that may arise as the work of the Bank Nurse develops.

Criminal Records Bureau (CRB) Disclosure will be required for this role.

In all areas, the post-holder will have the support of the Locality Nurse Manager and other Heads of Departments.

IRHH is a no-smoking organisation.

The post-holder should at all times be aware of the confidential nature of the work of the IRHH.

This job description will be reviewed as part of the post holder's annual appraisal.

PERSON SPECIFICATION

	Essential	Desirable
Education, Training & Qualifications		
First Level Registered Nurse	Y	
Diploma in Palliative Care		Y
Evidence of further appropriate recognised study		Y
Experience		
Proven post registration nursing experience	Y	
Knowledge & Skills		
Basic computer skills		Y
Excellent communication skills both verbally and in writing	Y	
Good organisational skills	Y	
Good decision making skills	Y	
Knowledge of symptom control		Y
Personal Qualities / Other		
Good team member	Y	
Excellent interpersonal skills	Y	
Flexible and adaptable to a variety of tasks	Y	
Ability to prioritise effectively	Y	
Uses initiative	Y	
Commitment to IRHH mission and aims	Y	
Ability to maintain confidentiality	Y	
Car owner and driver	Y	